



Production Intern

- \$500 Stipend**-
- Help a local nonprofit**-
- Work with musicians**-
- Learn valuable technical skills**-

The Center for New Music is offering a 3-month internship with stipend in Concert Production from February 1 through April 30.

The Production Intern will support the Center for New Music by helping to coordinate, execute, and document concerts, window gallery exhibits, artist workshops, and special events. The intern will develop skills in:

- house, stage, and box office management
- tech coordination including lighting and sound
- data compilation, event documentation, and other event systems
- publicity and marketing

Work includes exposure and tutorials on basic tools of live audio and stage lighting, live audio recording, basic audio editing and file preparation, and effective concert practices.

Interns will also have opportunities to meet and learn from music industry professionals through both private meetings and casual interaction.

Interns are expected to contribute 12-15 hours of time per week. Scheduling is flexible, but will require some work on nights and weekends when events are happening at the Center.

Interns who successfully complete the program will receive a \$500 stipend. Interns will also receive membership benefits while working at the Center, including daytime coworking access to the facility during business hours, free admission to all concerts, and other resources provided to Center members, such as workshops, meetups, library borrowing privileges, and ticket offers.

Prospective interns should submit a cover letter and resume to Adam Fong, adam@centerfornewmusic.com, or inquire in person at 55 Taylor Street by **January 29, 2016**.

This opportunity is open to candidates of all ages and education levels. Preference will be given to residents of the Tenderloin and Central Market neighborhoods.

This opportunity is supported by

